



(Name of Office - Transferor)

**PROPERTY TRANSFER NOTE**

PMM - 4

Transfer to :

Authorisation No. and Date:

Mode of Transfer:

Name & address of Transporter:

Vehicle No.

No. :

Date :

L.R. No. & Other ref No. :

Sl. No.	Id. Code No.	Description	Folio	Qty.	Rate Nu.	Value Nu.	Remarks

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(Prepared by)

Name & Designation

.....

(Approved by)

Name & Designation

Acceptance certificate : Certified that the goods specified above have been received in good condition and entered in the stock Ledger/fixed  
assed register.

Store in charge/Property Officer  
(Transferee)