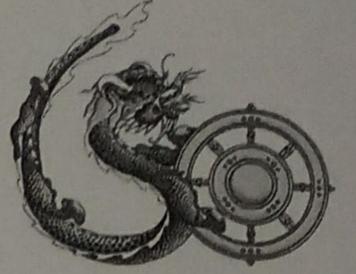




Royal Government of Bhutan  
Dzongkhag Administration, Paro



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DAP/Pro-4/2018-19 / 506

Date: 8/8/2018

M/s Lotus Bistro  
Paro

**Sub:** Award letter

This Dzongkhag administration is pleased to award the work for the catering services for the fiscal year 2018-2019. The bidders should abide by the following terms and conditions;

1. The Dzongkhag reserves the right to reject the whole or partial menu if found unhygienic /not as per the order
2. No advance payment shall be entertained
3. Menu/items should prepared conforming the order and food handling standard, and should be at the required level of the end users
4. The successful bidders shall be deliver the menus within 20 minutes ahead of time
5. Inability to transport the items to and fro and lack of serving team by successful bidders will result the deduction of 10% from the total amount from every such occasion and the repeated default can be expelled from catering services
6. The Dzongkhag reserves the right to discontinue the services and go for the second lowest evaluated firm if the services and quality of the items are unsatisfactory and substandard. In such case the bidders shall be informed in writing



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7. In the event of failure to comply with the terms and conditions, the EMD shall be forfeited
8. The Catering firm should have dress code well maintain while doing catering services irrespective of programs
9. The plying vehicle should be the priority as at any time the order may be placed and need to deliver at the first hand .Therefore, services should rendered as enshrined in the undertaking and terms and conditons in the tender
10. Your EMD shall retain as performance security for the period of one year

Yours Sincerely,

(Tenzin Thinley)

**DZONGDAG**

Copy to:

1. Office Copy